

Report to: **Salcombe Harbour Board**

Date: **16 September 2019**

Title: **Harbour Master's Report**

Portfolio Area: *Salcombe Harbour*

Wards Affected: **All**

Urgent Decision: **N** Approval and clearance obtained: **N**

Date next steps can be taken: **N/A**
(e.g. referral on of recommendation or implementation of substantive decision)

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Recommendations:

That the Board **RESOLVES** to note the proposed meeting dates, workshop proposals and performance recording mechanisms, as outlined in the Harbour Master's report.

1. Executive summary

1.1 This report updates the Board on a number of recent issues affecting the Harbour.

2. Performance Indicators

The Harbour Board notes the introduction of a set of Performance Indicators (PIs) and to have them reported as a standing agenda item (SH 26/06).

See Appendix 1, 2 & 3

As shown in **Appendix 1** we have had a good season mainly due to the long periods of fine weather conditions throughout the season. However, poor weather conditions at the beginning of August reduced the visiting yacht numbers we would have expected for that time of year. The only PI that has shown a reduction on our 4 year average is Town Landings Overnight. That said, we are reporting an increase on last year, but the

trend over four years is down due to years' 2016 & 2017 having a large charter boat using the facility for the majority of the season.

Appendix 2 highlights the demand for various SHA and SHDC facilities, given the possible development at Batson this will form a good base towards our requirements and development of demand.

3.1 Outcomes/outputs.

The Harbour Authority have created a more accurate way of obtaining "logged" information, see **Appendix 3**. The aim is to build a robust monitoring system that will give a greater insight into incidents throughout the harbour which in turn will highlight areas for future consideration regarding running a safe and efficient harbour.

3.2 Options available and consideration of risk.

Monitor and report; periodically review PIs for their utility.

3.3 Proposed Way Forward.

Continue monitoring PIs with regular reports back to the Board.

4. Future Harbour Board Meetings.

4.1 25th November 2019

Currently this is due to be a formal Harbour Board meeting. However, it is requested that this date is used to allow Board members to explore, through a workshop session, the Strategic Business Plan, Harbour Office/Workshop plans and an update regarding Business Rate vs Council Tax. The formal Harbour Board meeting can be re-instated if there is any urgent business for the Board to consider.

5. Implications

Implications	Relevant to proposals Y/N	Details and proposed measures to address
Legal/Governance	Y	Where appropriate, reference to legal implications is referenced in the report
Financial	N	
Risk	N	
Comprehensive Impact Assessment Implications		
Equality and Diversity	N	None
Safeguarding	N	None

Community Safety, Crime and Disorder	N	
Health, Safety and Wellbeing		
Other implications	N	

Supporting Information

Appendices:

1: Performance Markers 2019

2: Wait List 2019

3: Review of Incident Log

Background Papers: None.

Approval and clearance of report

Process checklist	Completed
Portfolio Holder briefed	Yes/No
SLT Rep briefed	Yes/No
Relevant Exec Director sign off (draft)	Yes/No
Data protection issues considered	Yes/No
If exempt information, public (part 1) report also drafted. (Committee/Scrutiny)	Yes/No